**Waterworks District No. 2, Parish of Beauregard**

  **MINUTES**

*The Board of Commissioners, governing authority of Waterworks District No. Two (2) of the Parish of Beauregard, Louisiana, met in an open and public session at 6:00 p.m. on Monday, June 8, 2020, at the regular meeting place of said Board, 9252 Hwy 27, Singer, LA.*

*Jerry Cooley, President of the Board of Commissioners called the meeting to order and on roll call, the following members being present:*

***Present****: Jerry Cooley, Bill White, Caroll Johnson, Richelle Bowman, and Lisa Gearen*

***Absent: 0***

***Others Present:*** *Jeremy Joffrion, Mark McCarty-Myer and Associates, Joseph Delafield-Legal Counsel, and Paula Rose*

***Public Participation:*** *There was no public participation*

***Approval of Minutes:***

*Richelle Bowman, 2nd by Caroll Johnson, moved to adopt the Minutes of the May 2020 meeting and to forego the reading thereof, motion carried without opposition.*

***Approval of Financial reports:***

*Caroll Johnson, 2nd by Lisa Gearen moved to adopt the financial reports as written for May 2020, the motion carried without opposition.*

***Payment authorization:***

*Richelle Bowman, 2nd by Bill White, moved to pay all invoices by E-payments, regular check, cash and as required for June 2020, the motion carried without opposition.*

***Unfinished Business:***

***Mark McCarty*** *with Myer & Associates discussed the re-bidding of the Well, and the bids for the Chlorination system in Fields.*

*Fields Well bids as follows:*

*1. Griner Drilling $572,400.00*

*2. Layne Christensen $595,000.00*

*Fields Booster Station Improvements-Chlorination System*

*1. RP Construction $187,646.25*

*2. Williams Equipment $193,774.35*

*3. Blake Hines, Inc $263,315.00*

*Bill White, 2nd by Caroll Johnson, moved to award the contracts contingent upon the contractor’s submission of the required 10-day forms and upon LDH DWRLF’s concurrence in the award contract to:*

 *a) Griner Drilling for $572,400.00 and b) RP Construction for $187,646.25, the motion carried without opposition.*

***Disconnects for Non-Payment:***

*Bill White, 2nd by Richelle Bowman moved to resume the disconnects for non-paying customers beginning June 20, 2020, the motion carried without opposition.*

***New Business:***

*1. The board was presented the 2019 Audit books for review.*

*2. Bill White, 2nd by Lisa Gearen to set March 1 as the annual date to complete Ethics and Sexual Harassment training for all employees and commissioners, the motion carried without opposition.*

*3. Announce July 13, 2020 @ 6:00 p.m. as the date to adopt the 2020 tax millage.*

*4. Discussed the 2020 property re-assessment and the effects it had on the water system with a decrease in property valve changing the tax mils from 17.280 to 17.450 in order to maintain the same amount of revenue*

*5. Mr. Joseph Delafield discussed updating the District’s By-laws bringing them up to date, and removing policies that did not belong withing the By-laws.*

*Richelle Bowman, 2nd by Caroll Johnson, moved to adopt the amended District Bylaws as written, the motion carried without opposition.*

*6. Mr. Joseph Delafield discuss the advantages of entering into a Cooperative Endeavor Agreement with the DeQuincy Housing Authority.*

*Caroll Johnson, 2nd by Lisa Gearen, moved to enter into a Cooperative Endeavor Agreement with the DeQuincy Housing Authority as stipulated, and contingent upon a mutual agreement between both parties, the motion carried without opposition.*

*7. The Board took a Recess*

***Maintenance Report: Jeremy Joffrion***

*1. Mr. Joffrion gave an overview report of the system and the status of active projects.*

*2. Lisa Gearen, 2nd by Caroll Johnson, move to approve the purchase of Tools and supplies in the amount of $2,293.63 from Rural Pipe and supplies, the motion carried without opposition.*

*3. Richelle Bowman, 2nd by Bill White, moved accept the CWEF Grant money in the amount of $37,750 and to use part of the CWEF grant for Chlorine monitoring equipment in the amount of $9,891.00, and to save on additional cost, the District Operator’s will complete the piping requirement in-house, the motion carried without opposition.*

*4. The Board will revisit the CWEF grant’s remaining funds and the chlorine monitoring system again in July 2020 when Mr. Joffrion will have the additional cost of completing the chlorine monitoring program.*

*5. Lisa Gearen, 2nd by Richelle Bowman, moved to hire 2 workers from the Louisiana Workforce Prison on a temporary basis contingent with the approval from the company’s insurance program, the motion carried without opposition.*

***Adjournment:***

*There being no further business, upon a motion by Caroll Johnson, 2nd by Lisa Gearen, the meeting was adjourned, the motion carried without opposition.*

***I DO HEREBY CERTIFY*** *that the above and foregoing is a true and correct copy of the minutes of the business meeting held on June 8, 2020 at the regular public meeting place of said Board at 9252 Hwy 27, Singer, Louisiana.*

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Paula Rose-Secretary/Treasurer