**Waterworks District No. 2, Parish of Beauregard**

  **MINUTES**

*The Board of Commissioners, governing authority of Waterworks District No. Two (2) of the Parish of Beauregard, Louisiana, met in an open and public session at 6:00 p.m. on Monday, May 11, 2020, at the regular meeting place of said Board, 9252 Hwy 27, Singer, LA.*

*Jerry Cooley, President of the Board of Commissioners called the meeting to order and on roll call, the following members being present:*

***Present: Jerry Cooley, Bill White, Richelle Bowman, Caroll Johnson, and Lisa Gearen***

***Absent: 0***

***Others Present:*** *Jeremy Joffrion, Paula Rose and Mark Myers-Myer and Associates*

***Public Participation:*** *There was no public participation*

***Approval of Minutes:***

*Richelle Bowman, 2nd by Lisa Gearen, moved to adopt the Minutes of the April 24, 2020 meeting and to forego the reading thereof, motion carried without opposition.*

***Approval of Financial reports:***

*Bill White, 2nd by Caroll Johnson, moved to adopt the financial reports as written for April 2020, the motion carried without opposition.*

***Accounts payable authorization:***

*Caroll Johnson, 2nd by Richelle Bowman, moved to pay monthly invoices for May 2020, the motion carried without opposition.*

***Unfinished Business:***

***a) Mark McCarty-Myers and Associates****:*

*Bill White, 2nd by Richelle Bowman, moved to reject the bids from Layne Christensen and Griner Drilling due to the bids being over budgeted, and to re-bid the Fields Well within a 45-day period with changes to exclude the alternate, the motion carried without opposition.*

***b)*** *Lisa Gearen, 2nd by Caroll Johnson moved to table the Risk Assessment and Resilience upgrade until 2021, the motion carried without opposition.*

***c) The Board*** *discussed the impact of Covid-19 on the economy and its effect if it continues.*

***New Business:***

***Jeremy Joffrion*** *gave a presentation on how the Ziptility program works and how it will help in keeping records of where our meters are located, as well, as our water mains, and so forth.*

*a) Richelle Bowman, 2nd by Caroll Johnson, moved to purchase the Ziptility Program for $3,500 after the initial trial period, the motion carried without opposition.*

*b) Bill White, 2nd by Richelle Bowman, moved to table the upgrade for the meter reading program, the motion carried without opposition.*

***Maintenance Report: Jeremy Joffrion***

*a) System overview*

*b) Road upgrades;*

 *1. S. Bearhead Rd to Arthur Williams Rd extend the main for 1 mile at $12,199.94*

 *2. Ray Brown Rd to lay a water main 3/10 mile and move 5 meters at $1,680.26*

 *3. Hwy 27 to McGregor extend the water main 3/10 of a mile and move 2 meters @ $4,286.80*

*The cost does not include the required engineering cost, nor labor, which will be determined once the project plans have been drawn up as required by LDH.*

*Bill White, 2nd by Richelle Bowman, moved to approve the cost of the projected water main upgrades for line extensions and meter replacements on S. Bearhead Rd, Hwy 27 N, and Ray Brown Rd at the total cost of $18,167.00, with an understanding that there will be an additional cost in engineering fees and labor, the motion carried without opposition.*

*Secretary Report: Paula Rose*

*a) Richelle Bowman, 2nd by Caroll Johnson, moved to review other banks and their services since City Savings Bank has been sold twice in a short span of time, the motion carried without opposition.*

***Adjournment:***

*There being no further business, upon a motion by Lisa Gearen, 2nd by Caroll Johnson, the meeting was adjourned, the motion carried without opposition.*

***I DO HEREBY CERTIFY*** *that the above and foregoing is a true and correct copy of the minutes of the business meeting held on May 11, 2020 at the regular public meeting place of said Board at 9252 Hwy 27, Singer, Louisiana.*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

Paula Rose-Secretary/Treasurer