

Waterworks District No. 2, Parish of Beauregard

MINUTES

The Board of Commissioners, governing authority of Waterworks District No. Two (2) of the Parish of Beauregard, Louisiana, met in an open and public session at 6:00 p.m. on Monday, May 8, 2023 at the regular meeting place of said Board, 9252 Hwy 27, Singer, LA.

Jerry Cooley President of the Board of Commissioners called the meeting to order and on roll call, the following members being present: Bill White, Caroll Johnson, Richelle Bowman, and Jerry Cooley

Absent: Lisa Gearen

Others Present: Mathieu Rose, William Dunham, John Boyer, and Eric Vige

Amendments to the Agenda: Richelle Bowman, 2nd by Bill White, moved to add the following items on the Agenda, the motion carried without opposition.

- 1. New uniform shirts with a logo and new decals for the trucks*
- 2. The Snyder Road, and the Hwy 110/Smokey Cove Road Projects.*

Public Participation: No one was present for Public Participation

Approval of Minutes:

Richelle Bowman, 2nd by Caroll Johnson, moved to adopt the Minutes of the April 10, 2023 meeting and to forego the reading thereof, motion carried without opposition.

Approval of Financial reports:

Richelle Bowman, 2nd by Caroll Johnson moved to adopt the financial reports as written for April 2023, the motion carried without opposition.

Payment authorization:

Bill White, 2nd by Caroll Johnson, moved to pay monthly invoices for May 2023, the motion carried without opposition.

Unfinished Business:

Mark McCarty discussed the update on the Fields Well 5 project, stating that the permanent motor has been installed, and everything is operational at this point. The Substantial Completion for the Fields Well 5 Projects had a 45-day lien added to it because it was not filed in a timely manner, putting Griner's final pay request for July 2023.

Mark McCarty submitted a Fields project Re-cap spreadsheet to the Board of Commissioners showing the final pay request by Griner Drilling to be \$52,032.50. The Re-cap shows that Griner Drilling exceeded their contract time for 477 days at \$250.00 per day with the total liquidated damages coming to \$119,250.00

Bill White asked Mark McCarty about the monetary amount that was discussed in a previous meeting with him thinking it was \$15,000.00, and Meyer and Associates setting aside an additional \$10,000.00 for compensation.

Mark McCarty at first did not remember setting a certain \$ amount, but after more discussion, he remembered intentionally not invoicing for that amount (\$10,000.00). He stated that his firm was still

owed \$7,800.00 on the project, and the firm would be willing to use that as part of the negotiations. There will be an additional balance due to the consulting firm, GNF Management once the final substation is completed.

Bill White discussed that liquidated damages looks to be around \$59-\$60,000 after negotiation, including Meyer and Association contribution.

The Board will resume the discussion at the July meeting.

New Business:

There was discussion concerning Griner invoicing the District for \$8,287.60 for rental and repair of the temporary motor that was put on Fields Well 5, in order to get the project up and running. The Board was with the understanding that it was a temporary motor until the permanent motor came in because Griner was so far behind on this project.

The rental charge was for the prior 3 months from December 2022-February 2023, until the permanent motor was installed when the temporary motor was damaged. The repair for the temporary motor was the price of a new motor in the amount of \$4,139.00, in which the invoice states it as a repair.

Bill White and Eric Vige stated that you can't charge the price of a new motor, and call it a repair, doesn't seem right.

Mark McCarty stated that the best he could tell is that they (Griner) put in the temporary motor in December of 2022. They charged for the 3 months that it was installed, until they could get the permanent motor in.

The Board informed the Secretary to withhold payment on the invoice from Griner, and send out a request asking them to attend the June meeting to discuss the issue.

The Board of Commissioners discussed and released Eric Vige of his responsibility as an Authorized Operator, since Mathieu had completed his required Level 3's. An appreciation was voiced by all of the board members, and staff.

New Uniforms and Truck Decals was discussed by the Board, and a decision was made to have each truck with an identifying decal, and for each employee to have shirts with the Water District's logo monogrammed on them. Work Release employees will have the same color shirts, but no logo.

Maintenance Report: Mathieu Rose

1. He gave a system overview report for the month of April 2023.
2. The Hwy 27-meter set and road bore has been completed.
3. Well's 3 and 4 generators have been repaired and are in working order
4. Repairs and Isolation valves set
 - a. 4" water main on S Bearhead Rd at the creek
 - b. 10" water main on Hwy 27-S
 - c. Replaced and set new Isolation valve at Catfish Farm Rd
 - d. Singer Chlorine building repaired and annual maintenance is scheduled
- e. Tools and supplies:

1. Statum Lumber & Supply-----\$7,113.34
2. Rural Pipe and Supply-----\$7,118.30

Bill White, 2nd by Richelle Bowman, moved to replace the 2" water main on Snyder Road in-house. The motion carried without opposition.

Mathieu Rose discussed the Hwy 110/Smokey Cove Road project that would move the district's valves out of the highway, and reset the valves on Newlin Cemetery Rd and Grant Rd in order to have access to them. This will increase the pressure in this area, also creating an alternative way to back feed water to the school in the event of an emergency, when possible.

Richelle Bowman, 2nd by Bill White approved for Mathieu Rose to meet with the Beauregard Parish Police Jury, Senator Reese, and the school to discuss help with the funding on this project. The motion carried without opposition.

Secretary Report: Paula Rose

1. The Board was informed that Kristy Foster was hired for the office with board approval, and she will begin May 15th as full time, on a 90-day probation period.

Bill White, 2nd by Richelle Bowman, moved to include additional duties for the Office Manager to have the authorization to hire and fire office personnel moving forward. The motion carried without opposition.

Bill White, 2nd by Caroll Johnson moved to enter into an executive session to discussion maintenance 90-day performance evaluations. The Motion carried without opposition.

Richelle Bowman, 2nd by Caroll Johnson, moved to come out of executive session, and the motion carried without opposition.

Richelle Bowman, 2nd by Caroll Johnson, moved to utilize the Maintenance Operations Supervisor position to a full time for Mathieu Rose, ending the probationary period as acting Supervisor. The performance evaluation included a raise for Mathieu Rose and John Boyer. The motion carried without opposition.

Adjournment:

There being no further business, upon a motion by Bill White, 2nd by Richelle Bowman, the meeting was adjourned, the motion carried without opposition.

I DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the minutes of the business meeting held on Monday, May 8, 2023, at the regular public meeting place of said Board at 9252 Hwy 27, Singer, Louisiana.



Paula Rose-District Secretary/Treasurer



Jerry Cooley, President