

Waterworks District No. 2, Parish of Beauregard

MINUTES

The Board of Commissioners, governing authority of Waterworks District No. Two (2) of the Parish of Beauregard, Louisiana, met in an open and public session at 6:00 p.m. on Monday, November 14, 2022, at the regular meeting place of said Board, 9252 Hwy 27, Singer, LA.

Billy White, Vice President of the Board of Commissioners called the meeting to order and on roll call, the following members being present:

Billy White, Richelle Bowman, and Lisa Gearen

Absent: Jerry Cooley and Carroll Johnson

Others Present: Jeremy Joffrion

Amend Agenda: *Richelle Bowman, 2nd by Lisa Gearen, moved to amend the Agenda to discuss the Water Sector Program and The Fields Totalizers. The motion carried without opposition.*

Public Participation: *There were no customers in attendance for public participation*

Approval of Minutes:

Richelle Bowman, 2nd by Lisa Gearen, moved to adopt the Minutes of the September 12, 2022 meeting and to forego the reading thereof, the motion carried without opposition.

Approval of Financial reports:

Richelle Bowman, 2nd by Lisa Gearen moved to adopt the financial reports as written for October 2022, the motion carried without opposition.

Payment authorization:

Lisa Gearen, 2nd by Richelle Bowman, moved to pay monthly invoices for November 2022, the motion carried without opposition.

Unfinished Business:

The Board discussed the Management Training scheduled for Tuesday, November 15, 2022 in Kinder, LA, and the Ethics Training due before the end of the year.

New Business:

1. *The Board discussed DWRFL Pay App#19 that is scheduled for payment for the following:*
 - a) *Meyer & Associates* *\$ 4,134.78*
 - b) *Griner Drilling* *\$71,321.25*

Lisa Gearen, 2nd by Richelle Bowman, moved to pay the total in the amount of \$75,456.03, payable once the funding has been received. The motion carried without opposition.

2. *There was discussion concerning the damage to the Fields Totalizer because of a wreck. The insurer has Progressive insurance, but the cost of the loss, \$50, 900.50 exceeds the amount of his liability coverage.*

Lisa Gearen, 2nd by Richelle Bowman, moved to file with the insurer's insurance, and with the District's also to cover the remaining balance, and to also install barriers in front of the Totalizers in Fields, to protect from future damage, due to the amount of accidents in that intersection. The motion carried without opposition.

- 3. The Water Sector Program has sent out the Final Scoring Criteria Reviews on their grading scale of 0-100 on those who will be funded. The District received a score of 68 for projects severity and needs on the Phelps Booster Station. At this stage we just have to wait to see if the District will be funded on the project submitted.*

Maintenance Report: Jeremy Joffrion

- 1. The Phelps Flow Meter has been delivered for installation and the final cost is \$26,721.75, with \$10,750.00 of the cost being paid by the CWEF grant. And \$15,971.075 paid by the District.*
- 2. Richelle Bowman, 2nd by Lisa Gearen, moved to approve the purchase requisition for the following tools and supplies. The motion carried without opposition.*
 - a) Rural Pipe and Supplies \$2,156.36*
 - b) Ferguson Water \$1,675.78*
- 3. Jeremy Joffrion gave an overview of the system stating that RP Construction and Kellogg Electric will begin working on the Fields Well #5 Project beginning this week.*
- 4. The Flow Meter at the Singer Plant is in need of repair, without cost, because it is still under warranty. The repair should begin the Tuesday, after Thanksgiving.*

Secretary Report: Paula Rose

- 1. State Agreed Upon Procedures (SAUP) requires an Ethics Designee for Legislative Audits. Training if any, is being checked into making sure that the District is in compliance.*

Richelle Bowman, 2nd by Lisa Gearen, moved to approved Paula Rose as the District's Ethics Designee. The motion carried without motion.

- 2. There was discussion concerning the bill that passed (ACT 155-HB 59). The verbiage is still being worked, and the Secretary will stay apprised of the ruling.*
- 3. The Board of was informed that a Water Rate Study would be due in 2023. And the Hurricane Laura Project was closed out last week. There will still quite a bit of paperwork left to finish up, but all project has been completed.*
- 4. Richelle Bowman, 2nd by Lisa Gearen, moved to adopt the 2023 Holiday Schedule, and the motion carried without opposition.*

Adjournment:

There being no further business, upon a motion by _____, 2nd by _____, the meeting was adjourned, the motion carried without opposition.

I DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the minutes of the business meeting held on _____ at the regular public meeting place of said Board at 9252 Hwy 27, Singer, Louisiana.

Paula Rose

Paula Rose-Secretary/Treasurer