**Waterworks District No. 2, Parish of Beauregard**

**MINUTES**

*The Board of Commissioners, governing authority of Waterworks District No. Two (2) of the Parish of Beauregard, Louisiana, met in an open and public session at 6:00 p.m. on Monday, November 9, 2020, at the regular meeting place of said Board, 9252 Hwy 27, Singer, LA.*

*Jerry Cooley-President of the Board of Commissioners called the meeting to order and on roll call, the following members being present: Jerry Cooley, Bill White, Richelle Bowman, Caroll Johnson, and Lisa Gearin.*

***Absent: 0***

***Others Present:*** *Scott Greenmun-BPSO-HLS-LEPC, Jeremy Joffrion and Paula Rose*

***Public Participation:*** *There was no public participation*

***Approval of Minutes:***

*Richelle Bowman, 2nd by Lisa Gearin, moved to adopt the Minutes of the October 2020 meeting and to forego the reading thereof, motion carried without opposition.*

***Approval of Financial reports:***

*Bill White, 2nd by Richelle Bowman, moved to adopt the financial reports as written for October 2020, the motion carried without opposition.*

***Payment authorization:***

*Caroll Johnson, 2nd by Lisa Gearin, moved to pay all monthly invoices for November 2020, the motion carried without opposition.*

*Mr. Scott Greenmum attended the regular scheduled board meeting and thank the board for the teamwork that was implemented by Waterworks District No. 2, and he will be resuming the LEPC meetings and would like for the district to attend. It will offer exercises in planning for emergencies.*

*Bill White stated that Senator Mike Reese and Representative Carrier, and other elected representatives were a great support and help during the aftermath of the disasters.*

***Unfinished Business:***

*There were no quotes available for the Generators, and Mobil Emergency fuel tanks.*

***New Business:***

*Bill White, 2nd by Richelle Bowman, moved to adopt the Resolution to advertise for bids for the main water plant, the motion carried without opposition.*

*Yeas: 5 Jerry Cooley, Bill White, Richelle Bowman, Carol Johnson and Lisa Gearin*

*Nays: 0*

***Maintenance Report: Jeremy Joffrion***

* *Jeremy gave a system overview of the works orders for the month of October 2020*
* *Richelle Bowman, 2nd by Caroll Johnson, moved to approve the road upgrades for (1) Ben Elston with 2200’ of 2” water main for approximately $3,900.00. (2) Hwy 389/Bruce Hyatt Rd with 1500’ of 6” water main for approximately $10,400.00; Bruce Hyatt with 4,000’ of 2” water main for approximately $6,400.00, bringing the total to $20,700.00, the motion carried without opposition.*
* *No requisitions for tools and supplies*
* *Bill White, 2nd by Caroll Johnson, moved to approve T&M Electrical to repair the office generator and to add any additional circuits needed, the motion carried without opposition.*

***Secretary Report: Paula Rose***

* *DNP report is at 210 customers with a total balance of $21,140.69 due, as we get closer to the 20th the DNP list hopefully will reduce. We have had offers of donations from other customers to help those in need on the DNP list.*
* *AOG water bill leak adjustment are at $9,575.41 loss from Hurricane Laura.*
* *Bill White, 2nd by Lisa Gearen, moved to hire a part-time office assistant at $12.30 per hour, the motion carried without opposition.*

***Adjournment:***

*There being no further business, upon a motion by Lisa Gearin, 2nd by Bill White, the meeting was adjourned, the motion carried without opposition.*

***I DO HEREBY CERTIFY*** *that the above and foregoing is a true and correct copy of the minutes of the business meeting held on November 9, 2020 at the regular public meeting place of said Board at 9252 Hwy 27, Singer, Louisiana.*

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Paula Rose-Secretary/Treasurer