

Waterworks District No. 2, Parish of Beauregard

MINUTES

The Board of Commissioners, governing authority of Waterworks District No. Two (2) of the Parish of Beauregard, Louisiana, met in an open and public session at 6:00 p.m. on Monday, April 11, 2022, at the regular meeting place of said Board, 9252 Hwy 27, Singer, LA. Jerry Cooley, President of the Board of Commissioners called the meeting to order and on roll call, the following members being present:

Present: *Jerry Cooley, Bill White, Richelle Bowman, and Lisa Gearen*

Absent: *Caroll Johnson*

Others Present: *Jeremy Joffrion, and Mark McCarty-Meyer & Associates*

Public Participation: *There was no one in attendance for public participation*

Approval of Minutes:

Lisa Gearen, 2nd by Richelle Bowman, moved to adopt the Minutes of the March 14, and April 4, 2022 meetings and to forego the reading thereof, motion carried without opposition.

Approval of Financial reports:

Richelle Bowman, 2nd by Lisa Gearen, moved to adopt the financial reports as written for March 2022, the motion carried without opposition.

Payment authorization:

Bill White, 2nd by Lisa Gearen, moved to pay monthly invoices for April 2022, the motion carried without opposition.

Unfinished Business:

Singer Project:

Mark McCarty with Meyer & Associates discussed that he did a walk through today of Singer's Main Plant and created a "Punch List", which will be available tomorrow for review. He recommended the Board of Commissioner accept today's date of April 11, 2022 as the Substantial Completion date. He further explained that RP Construction will have 45 days from today to complete the "Punch List" from the project.

Bill White, 2nd by Richelle Bowman moved to accept April 11, 2022 at the Substantial Completion date for RP Construction on Singer's Main Plant DWRF Project, and approving the 45 days to complete "Punch List" to be submitted by Mark McCarty, the motion carried without opposition.

Yeas:	4	Jerry Cooley, Bill White, Richelle Bowman and Lisa Gearen
Absent:	1	Caroll Johnson
Nays:	0	
Abstain:	0	

Jeremy Joffrion discussed the Pumps at the Singer Plant, and explained that he thinks it is a timing issues, and that Kevin Comeaux will be coming to assess the situation.

Fields Well Project:

Mark McCarty discussed the ongoing project and supplied the Board with an updated list of Contract Time request with the "Milestones" included. He also informed the Board that the casing had dropped, and the present site would be the chosen spot for the new permanent Well. Th casing has been ordered, but a delivery date has not been supplied, so Griner is waiting on the supplies. Griner will concrete from 2000' up to the 1050', and all chemical testing has been completed and the site is a positive location for a good Well.

Mark McCarty also, submitted a Request For Payment for RP Construction and Griner Drilling. He further discussed the Contract Time Extension requested submitted by Griner earlier in the month, and what, if any had the board agreed upon.

Bill White, after much discussion, requested that committed be formed to include the Mark McCarty, the Office Manager, the Maintenance Manager, and 2 board members to discuss what documentation was provided that would warrant any Contract Time Extension at this time.

Lisa Gearen, 2nd by Richelle Bowman, moved to form a committee to include Bill White, Richelle Bowman, Jeremy Joffrion, Mark McCarty, and Paula Rose. Paula Rose is to set a date for the committee to meet to review all supporting documentation submitted by Griner for Contract Time Extension. The motion carried without opposition.

Yeas: 4 Jerry Cooley, Lisa Gearen, Richelle Bowman and Bill White
Nays: 0
Absent: Caroll Johnson
Abstain: 0

Mark McCarty asked about submitting the Request For Payment for Pay App #17 to LDH, which includes RP Construction and Griner Drilling.

Lisa Gearen, 2nd by Richelle Bowman, moved to pay RP Construction with District Funds, and to receive reimbursement from the DWRFL Funds and to postpone the payment for Griner Drilling after the committee meets. The motion carried without opposition.

Mark McCarty discussed the Hazard Mitigation Grant and its process, explaining that it will still be a few years due to the process and procedures. A discussion ensued concerning the projects that were submitted to the Police Jury for HM which includes Lane Road, Ben Elston Rd, Storage Tanks, Generators, and the 12" water main on Hwy 27, and more.

Maintenance Report: Jeremy Joffrion

Jeremy Joffrion gave an overview report on the system for the month of March to present. There were no tools, pipe, or supplies present for requisition.

The Tank Floor at the main Singer Plant, as well as a Vacuum test has been completed. A few pin holes were located and repaired, and the painters should be in tomorrow. The full completion should be finished sometime next week.

Secretary Report: Paula Rose

Richelle Bowman, 2nd by Lisa Gearen, moved to give the Billing Clerk a 50¢ raise, the motion carried without opposition.

Bill White, 2nd by Lisa Gearin, moved to rescinded the policy allowing installment payment plans on new installation services. All services must be paid in full at the time of opening an active account. The motion carried without opposition.

The Board discussed sending a cover letter to the customers prior to sending out a brochure explaining the Servline Water Leak Protection Program options.

The Board discussed the projects expenditures from the DWRFL are in the amount of \$1,398,866.75.

Adjournment:

There being no further business, upon a motion by Lisa Gearen, 2nd by Richelle Bowman, the meeting was adjourned, the motion carried without opposition.

I DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the minutes of the business meeting held on April 11, 2022 at the regular public meeting place of said Board at 9252 Hwy 27, Singer, Louisiana.

Paula Rose-Secretary/Treasurer