

**Waterworks** District No. 2, Parish of Beauregard

**MINUTES**

*The Board of Commissioners, governing authority of Waterworks District No. Two (2) of the Parish of Beauregard, Louisiana, met in an open and public session at 6:00 p.m. on Monday, February 14, 2022, at the regular meeting place of said Board, 9252 Hwy 27, Singer, LA.*

*Jerry Cooley, President of the Board of Commissioners called the meeting to order and on roll call, the following members being present: Jerry Cooley, Bill White, and Richelle Bowman*

**Absent:** *Lisa Gearen and Caroll Johnson*

**Others Present:** *Jeremy Joffrion and Mark McCarty*

**Public Participation:** *No one was in attendance for public participation*

**Approval of Minutes:**

*Bill White, 2<sup>nd</sup> by Richelle Bowman, moved to adopt the Minutes of the January 10<sup>th</sup> and 18<sup>th</sup>, 2022 meetings and to forego the reading thereof, motion carried without opposition.*

**Approval of Financial reports:**

*Richelle Bowman, 2<sup>nd</sup> by Bill White, moved to adopt the financial reports as written, the motion carried without opposition.*

**Payment authorization:**

*Bill White, 2<sup>nd</sup> by Richelle Bowman, moved to pay monthly invoices for February 2022, the motion carried without opposition.*

**Unfinished Business:**

- 1.) *Dantario Dansby a representative for Servline attended to discuss the Water Leak Protection Program to clarify questions presented by the Board of Commissioners. After the discussion the following main points were settled:*
  - a.) *Servline will cover 1 major leak (high bill) per year (every 12 months) per unit, once the leak has been repaired and documentation is provided.*
  - b.) *Servline Definitions of coverage:*
    - 1.) *Residential= a 2" or less meter with a single residential unit occupied as a residency.*
    - 2.) *Commercial= a 2" or less meter with a business, church, or agricultural occupancy excluding a master-metered habitational. A qualifying unit must have a single meter to which it can be accounted for independently.*  
*\*Single occupancy-Building has one business occupancy*
    - 3.) *Master Meter Habitational= Multiple occupancy=residence or business more than one occupying space. (Only 1 unit is covered within a 12-month period)*
- c.) *The Program will cover a water leak at the residence or business, including damaged automatic watering devices for livestock.*
- d.) *The Leak Program maximum leak cover protection is \$2,500.00*

- e.) Once a customer has signed up for the program, there is a 30-day waiting period to file the first claim.
- f.) To qualify for a claim the water bill must be 2x's higher than your average bill.
- g.) The customer must pay the average bill while waiting on a claim to be settled.
- h.) Leak protection claims are paid directly to the water system and not the customer.
- i.) The Water District is not responsible for the program developed between Servline and the customer. The District will only accept the monthly payments and then make payments to Servline at the end of the month on behalf of the customer.
- j.) A customer may "opt out" at any time from the program.
- k.) A claim must be made within a 90-day period from the time the leak was discovered and repaired.
- l.) Program cost: Residential Single Occupancy =\$1.50 per unit  
Commercial Single Occupancy =\$ 1.50 per unit  
Commercial-Multi-Occupancy = \$2.50 per unit  
(2 or more units on 1 meter) (ex: 2 residence/business on 1 meter =\$5.00)

The Board discussed offering the second (2<sup>nd</sup>) program for water line plumbing protection, but decided to wait at least six (6) months. This program will help the customer repair their broken/busted water lines.

## **2.) Well Project in Fields:**

**Mark McCarty** discussed the Well Project in Fields being completed by Griner Drilling Company with the following comments and suggestions:

- He supplied the Board with an updated Milestone List of accomplishments and issues from Griner.
- He stated the samples taken by Jeremy were good, but he is waiting on the actual lab results, and was hoping for them today, but didn't receive them
- Jeremy Joffrion stated that his results were for Iron=.08; Fluoride=.8, and Cenla had a .16. He also stated that it takes 50 gpm of flushing to take a sample.

**Bill White and Jeremy Joffrion** discussed the flushing process, what is the volume of production, and the fact that Griner had lost the Casing in this Well at approximately 820'. They were pulling out the casing and it broke off at the 820' mark. They (Griner) were trying to fish out the remaining pipe at approximately 220' that is still in the Well Test hole. Mark McCarty was unaware of the problem, but would contact Griner concerning the matter.

**The Board of Commissioners discussed key concerns and issues as follows:**

- The Lack of communication between Griner and the Board
- Repeated Mechanical failures
- The Lack of request for time extension or to address the Board
- Not pleased with the work production
- Filing for liquidated damages
- Questions on the data that was received from Griner as not sufficient
- Information with excuses

**Mark McCarty** informed the Board that the paperwork he submitted tonight was from Griner and after reviewing their data, he marked in "Red" what he thought was warranted or not warranted. He stated that Griner has yet to make any request from the Board, which should have been addressed prior to it

coming to this. He had to request the information that he submitted tonight; it was not offered by Griner. After much thought, he was at first thinking of only taking this under advisement, but now his suggestion is that Griner should make a request for a time extension and whatever else is needed. He further stated that the Board needs to reply as to what they think of the data they supplied, with a suggestion to contact our legal counsel Joseph Delafield for advice on the situation at hand.

**Bill White** informed Mark McCarty that whatever his recommendation was, that is what the board would agree to, since he had been hired as the District's engineer and advisor.

**Mark McCarty** recommended that he speak with our legal counsel Joseph Delafield before going any further to obtain his advice on how to proceed.

**Bill White** and the Board of Commissioners agree to wait on the advice from their legal counsel before proceeding.

### **2a) Singer Plant Project**

**Mark McCarty** discussed the three (3) Change Orders for RP Construction for time extension. The first request for January 31, 2022, and the 2<sup>nd</sup> and 3<sup>rd</sup> with a 90-day extension including the Fields Project because they cannot move ahead until Griner gets the issues resolved and a permanent Well drilled. This makes the Substantial Completion date May 1, 2022.

**Bill White**, 2<sup>nd</sup> by Richelle Bowman, moved to accept the request for time extension on the Singer and Fields Projects for RP Construction, increasing the Substantial Completion date to May 1, 2022, the motion carried without opposition. **3 yeas- Bill White, Richelle Bowman, and Jerry Cooley, 0 Nays, 0 Abstained.**

### **Maintenance Report: Jeremy Joffrion**

- 1.) **Jeremy Joffrion** discussed the meeting with the Beauregard Parish Police Jury concerning projects for the Hazard Mitigation money, and that he is not able to attend. He provided the Board of Commissioners with a revised project list, stating that the first round of money from the Water Sector Program was mainly for consolidation.

**Mark McCarty** stated that he was correct and it did not look as if Singer Water was going to be funded because of how the Water Sector scored projects. He said that there is no guidance on how to proceed with the program.

- 2.) There was a discussion concerning the issues with the SCADA program and the panels would need to be upgraded by the end of the year because ATT is converting to 5G and the 4G panels would be deactivated for this reason and would not work. He (Jeremy) moved this to priority one on the Project List for the Water Sector Program. The approximate cost is around \$32,000, but we have not received a quote to confirm this price. Once the Singer Plant is completed, they will be removing the Hydro pneumatic Tank. This is beneficial to the system because the HT could not be inspected without shutting down the entire system.

**Richelle Bowman**, 2<sup>nd</sup> by Bill White moved to go into a refreshment break.

**Bill White**, 2<sup>nd</sup> by Richelle Bowman moved to come out of the refreshment break and return to normal business.

**New Business:**

- 1.) **Bill White**, 2<sup>nd</sup> by Richelle Bowman, moved to approved Windham and Reed to complete the 2021 Audit. The motion carried without opposition. 3 yeas (Bill White, Richelle Bowman, and Jerry Cooley), 0 Nays, and 0 Abstained.
  
- 2.) **Bill White**, 2<sup>nd</sup> by Richelle Bowman, moved to paint the interior of the building due to 5 years of wear and tear. The motion carried without opposition. 3 yeas-Bill White, Richelle Bowman, and Jerry Cooley; 0-Nays; 0 Abstained.

**Adjournment:**

There being no further business, upon a motion by Bill White, 2<sup>nd</sup> by Richelle Bowman, the meeting was adjourned, the motion carried without opposition.

**I DO HEREBY CERTIFY** that the above and foregoing is a true and correct copy of the minutes of the business meeting held on Monday, February 14, 2022, at the regular public meeting place of said Board at 9252 Hwy 27, Singer, Louisiana.

Paula Rose

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Paula Rose-Secretary/Treasurer