

**Waterworks** District No. 2, Parish of Beauregard

**MINUTES**

*The Board of Commissioners, governing authority of Waterworks District No. Two (2) of the Parish of Beauregard, Louisiana, met in an open and public session at 6:00 p.m. on Monday, June 13, 2022, at the regular meeting place of said Board, 9252 Hwy 27, Singer, LA.*

*Bill White, Vice President of the Board of Commissioners called the meeting to order and on roll call, the following members being present: Bill White, Carroll Johnson, Lisa Gearen, and Richelle Bowman.*

**Absent:** Jerry Cooley

**Others Present:** Mark McCarty-Meyer & Associates, Brandon Pelt-RP Construction, and Jeremy Joffrion

**Public Participation:** *There was no one in attendance for public participation*

**Amendments to the Agenda:**

1. *Brandon Pelt-RP Construction to discuss the Fields Project*
2. *Discuss and approve Request for payment in Pay App #18*
  - a) *Griner Construction* \$156,764.25
  - b) *Brian Lestage* \$ 105.00
  - c) *RP Construction* \$ 52,694.03
  - d) *Meyer & Associates* \$ 3,258.79
  - e) *Set Bylaws to run a 5-year term as an officer*

**Richelle Bowman**, 2<sup>nd</sup> by Carroll Johnson, moved to approve the amendments to the agenda, the motion carried without opposition.

**Approval of Minutes and Financial Reports:**

*Lisa Gearen, 2<sup>nd</sup> by Carroll Johnson, moved to approved the May 9, 2022, and the Financial reports as written for May 2022. The motion carried without opposition.*

**Payment authorization:**

*Carroll Johnson 2<sup>nd</sup> by Richelle Bowman, moved to pay monthly invoices for June 2022, the motion carried without opposition.*

**Unfinished Business:**

- a) *DWRFL Project updates: Mark McCarty and Jeremy Joffrion discussed the Singer Project as competed, and that RP Constructions lien has been released as of today.*
- b) *Fields Project: Jeremy Joffrion stated that Griner is cleaning up around the facility, they have set the screens. They are at the point of ordering the pump and motor.*

*Mark McCarty stated that it looks we will be able to get the 300 gpm which is a high end of what we were hoping to get with that size screen, and a 25 hp motor, instead of the 40 hp that we intended which should allow us to cut here and there on the electrical. The intention was to use the above motor with the line shaft pump, such as we have here, but the lead time on the motor was 16 weeks, and the pump lead time was 12 weeks.*

*He has talked with Jeremy about the possibility of using a submersible pump instead. They are more commonly used in smaller Wells, which this turned out to be a little smaller than we anticipated. The problem with a submersible pump is that they are more sensitive to power (?), and for this reason I think we would need to add a filter down stream to the VFD's, similar to what we have here, and a lightning protector. He will also reach out to Griner on the lead time and price difference for a Submersible Pump.*

**Jeremy Joffrion** asked Mark McCarty the price difference for them going with the submersible pump, and inquired about the Submersible pump installed at Junction.

**Mark McCarty**, stated that Junction was setup for a submersible pump from the beginning of the project. He wasn't sure of the price difference, but believes that the price would be cheaper.

**Brandon Pelt**-RP Construction asked Mark McCarty what was the lead time that he was expecting on the submersible? He stated that he was looking at least 12 weeks lead time on the VFD's.

**Mark McCarty** and Jeremy Joffrion discussed the lead time difference in the pump, motor, and VFD's that if there wasn't much time difference then to go with the original plans of the above ground pump/motor, and a filter would not be required. Mark will get with Keith from Griner to get a definite answer and get back with the board.

**Mark McCarty** stated that the RFP on Pay App#18 was the final payout for the Singer Plant, and the warrant will be for one year, which ends in April 2023.

*There was further discussion on the Field's Project concerning the completion of the Well, and what progress was being made, and the delivery dates.*

**Richelle Bowman**, 2<sup>nd</sup> by Lisa Gearen, moved to give Jeremy Joffrion and Paula Rose the authority to sign any required documents and to delegate any changes on whether to remain with the above ground pump and motor, or to request a Change Order for a Submersible for the Field's Well Project. The motion carried without opposition.

**New Business:**

**Caroll Johnson**, 2<sup>nd</sup> by Richelle Bowman to re-appointment Jerry Cooley to the Board of Commissioners for another 5-year term. The motion carried without opposition.

**Richelle Bowman**, 2<sup>nd</sup> by Carol Johnson, moved to re-elect Mr. Jerry Cooley as the President of the Board, and Mr. Bill White as the Vice-President of the board for a 5-year term. The motion carried without opposition.

**Richelle Bowman**, 2<sup>nd</sup> by Caroll Johnson, moved to set in the Bylaws that an officer will have a five-year term, unless they chose to resign that position, at which time a new election will be called. The motion carried without opposition.

**The Board** discussed the \$2,500.00 Safety grant that was being offered by LWCC. They discussed various ideas, and Jeremy Joffrion submitted a quote of \$4,245.95 for a 6 x 6 x 36 Metal Shoring Box.

**Lisa Gearen**, 2<sup>nd</sup> by Carroll Johnson, moved to apply for the \$2,500.00 Safety Grant through LWCC. The motion carried without opposition.

**The Board** discussed the Vendors request for payment for Pay Application #18 in the amount of \$212,822.07.

**Richelle Bowman**, 2<sup>nd</sup> by Lisa Gearen, moved to pay all vendors from the Operation and Maintenance account prior to receiving payment from the state, except for Griner Industry in which payment will be made upon the receipt of the state funding due to arbitration. The motion carried without opposition.

**Maintenance Report: Jeremy Joffrion**

- a) **Carroll Johnson**, 2<sup>nd</sup> by Lisa Gearen, moved to proceed with the Phelps Booster Station Project of changing out the Flow Meter and moving them above ground at the cost of \$28,500, using the CWEF Grant money of \$10,750.00 to offset the cost. The motion carried without opposition.
- b) **Richelle Bowman**, 2<sup>nd</sup> by Lisa Gearen, moved and then rescinded the motion to accept the bid from ITS to concrete part of the driveway in the amount of \$40,418.00 because the cement thickness was only 4". The motion and the rescinding of the motion carried without opposition.
- c) A discussion was given on the Solar Power Company, and their need for water, which at this time was uncertain.

**Secretary Report: Paula Rose**

- a) Discussed that some of the customer's would like for the Board to reconsider and offer the Servline Leak Protection Program.

After discussion the Board remained firm in their decision not to offer the program to the customer's citing that they still had questions on the information obtained after setting a launch date. So, in the best interest of the customer they have chosen not to offer the Leak Protection program at this time.

**Adjournment:**

There being no further business, upon a motion by Lisa Gearen, 2<sup>nd</sup> by Richelle Bowman, the meeting was adjourned, the motion carried without opposition.

**I DO HEREBY CERTIFY** that the above and foregoing is a true and correct copy of the minutes of the business meeting held on Monday, June 13, 2022 at the regular public meeting place of said Board at 9252 Hwy 27, Singer, Louisiana.

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Paula Rose-Secretary/Treasurer